

BH

STUDENT & PARENT

# HANDBOOK



# HILLEL

THE BADER HILLEL HIGH SCHOOL

**2024-2025**

**5758**

6791 N Green Bay Ave  
hillelhigh.com

# Welcome



Dear Students,

Welcome to Bader Hillel High, 5785!

Here, you will laugh out loud, ask essential questions, ideate and innovate, grow and connect and make lifelong friends.

Here, you will be supported and encouraged to explore your passions and discover your unique mission and purpose.

Here, you will live with purpose, thrive, and cultivate a real and meaningful relationship with Hashem and His Torah.

Here, we aspire for these values to become a part of you so that you will:

Live as proud, passionate and deeply committed Jews

Become curious lifelong learners and the best version of yourself

Develop meaningful relationships with your teachers, friends, and family

Commit to a life dedicated to family, community and purpose

We are excited to be a partner with you in this year's adventure.

Looking forward to great things!

Warmly,

Rabbi Friedman

Dr. Molly

# Introduction



Bader Hillel High (BHH) takes tremendous pride in its ever-advancing Judaic and general studies curriculum, and in the heart-felt support we provide our students to achieve academic success. At BHH, we believe that academic success for every student is a result of clear goals, high standards, positive relationships, and healthy partnerships with parents.

Our school is uniquely designed with a dual-curriculum that includes an engaging, multi-leveled Judaic studies program combined with a comprehensive, high-quality general education that prepares students for college, seminary, career, or wherever their aspirations lead them. At BHH, we strongly emphasize Tefillah (prayer), developing good Middos (character traits), and acquiring life skills to prepare students for the real world.

We invest enormous heart, mind, and soul in developing a rich and supportive school environment, yet we charge you with your own growth and learning. Personal growth is accelerated by positive relationships between students, with students, and with strong family partnerships. Academic success for every student is a result of creating clear goals and setting high standards.

Take initiative on it!

The teachers, staff and administrators at BHH are dedicated to accelerating the achievement of every student in every classroom, every day.

Take us up on it!

# Communication and Contact Info



BHH values strong and healthy communication—between peers, students and teachers, and between parents/guardians and teachers/administrators. Regular communication between parents and teachers is welcomed and encouraged.

Parent Square provides quick access to teachers and administrators for all kinds of daily questions and needs. This is how the school will send announcements, permission slips, newsletters, and other important details.

Phone calls are the preferred form of communication in cases of emergencies or urgent needs.

We value your input and feedback. Your questions and/or concerns are always important to us.

Your partnership is key to success!

Rabbi Friedman, principal: [rcf@hillelhigh.com](mailto:rcf@hillelhigh.com) 651-387-2064

Dr. Molly, general studies director: [mfitzgerald@hillelhigh.com](mailto:mfitzgerald@hillelhigh.com)

Girls' School Address

6791 N. Green Bay Ave Glendale, WI

# Bader Hillel High Values



## **BE RESPONSIBLE**

We will:

Be accountable for choices and actions and understand the consequences

- Use planning tools to organize time and obligations
- Follow through on commitments
- Come prepared
- Plan to succeed

## **BE RESPECTFUL**

We will:

- Take care of our environment, including personal property and school property
- Treat everyone with dignity and respect
- Use appropriate language
- Be open-minded

## **BE ON TIME**

We will:

- Be considerate of others by being ready and arriving on time
- Take start and end times seriously
- Turn in all assignments on time

## **BE SAFE**

We will:

- Act in a manner that does not endanger self or others
- Resolve conflicts peacefully
- Establish and maintain an environment that is free from harassment, violence, and bullying
- Be aware of surroundings at all times
- Report unsafe situations and conditions

# Sample Schedule



8:00-8:50 Davening

9:05-9:50 First period

9:55-10:50 Second period

10:55-11:40 Third period

11:40 Snack break

11:50-12:30 Fourth period

12:30-1:00 Lunch

1:05-1:50 Fifth period

1:50- 2:15 Mincha and break

2:15-2:55 Sixth period

3:05-3:50 Seventh period

3:55-4:40 Eighth period

# Attendance

Attendance matters! Each student’s energy and engagement are vital ingredients that make our school community thrive. Proper attendance is essential to make the magic work! It is a great gift to yourself and contributes greatly to your success, and to the success of those around you.

Helpful pointers:

- Arrival begins at 7:45 am so classes can begin punctually at 8:00 am.
- Extra-curricular activities and field trips during school hours are also considered part of the school day.

As of fall ‘24-’25, BHH tracks students’ attendance by *class periods*. A typical school day consists of 10 class periods. This includes Tefillah, electives, and study halls. Students may not cumulatively miss more than 100 periods per year.

Exceeding the absence threshold would require a student to have extended days and/or attend summer school.

The same applies to excessive absences in individual classes.

Frequency of class per week	4 or more	3	2	1
Maximum absence per year	10	10	7	4

# Excused Absence

A student should only be absent if they are physically unfit to attend school or have an urgent personal/family matter that is arranged with the principal in advance.

- Absences MUST be emailed to [attendance@hillelhigh.com](mailto:attendance@hillelhigh.com) by 9 AM.
- Full credit can be earned for making up missed work from an excused absence. It is the student's responsibility to initiate contact with their teacher regarding missed work, and deadlines.
- Missed tests, quizzes, or project due dates on an excused absence must be discussed ahead of time with the teacher to earn full credit.
- School must be notified by a parent of a sudden absence either the day before or by 9 am on the day of the absence. These absences will be excused at the discretion of the principal.
- We understand that absences will happen. Extenuating circumstances are handled case by case.
- It is the parents' responsibility to contact the school on the first day and each succeeding day of a student's absence.
- BHH may request documentation, at any time, to approve absences.
- School-sponsored events (such as athletic tournaments) will not count towards total absences as outlined above. Students with excessive absences may need to attend school rather than a given event.
- Perfect attendance is recognized and rewarded at BHH.

Students with exemplary attendance, behavior and responsibility can always expect greater flexibility!



# Unexcused Absences

Habitual unexcused absences will be dealt with in a variety of ways, including but not limited to:

- Discussion with principal, with or without parents
- Requirement to make up missed time through extended school days or summer school
- Requirement to make up missed work in order to pass the class, with or without earning credit for the work

Please note:

- A student cannot automatically fail a class due to an unexcused absence.
- Unexcused absences are documented in student records and will affect a student's grades.
- Students may complete make-up work for an automatic point deduction as determined by the teacher.
- Make-up tests for unexcused absences receive a 10 points deduction.
- A student with unexcused absences is not eligible for honor roll or athletics.

Students with exemplary attendance, behavior and personal responsibility can always expect greater flexibility!

# Attendance



## **Lateness to School**

For the safety of our students it is important that the administrative and office staff are aware of who is in the building at all times. Students arriving late to school are required check in with the office before heading to class.

## **Early Dismissal Requests**

- Parents may not take their child from school without signing out.
- Students must have written permission from a parent (if you are driving yourself) OR have a parent/guardian speak directly with the school office.
- Parent/ guardian sign the Sign Out Form (local students)
- Onsite staff member sign the Sign Out Form (dorm students)
- Report to the office when feeling ill. Upon staff recommendation, and after contact with a parent/guardian a student may sign out of school to go home.
- Check into the front desk upon returning to school later the same day
- If ill, please bring doctor's note upon your return to school (if applicable)

## **Class Tardies**

A student is considered tardy to class if:

- Student arrives after the bell and without express permission from the office.
- Student arrives at class unprepared and needs to leave to get situated.

A students who is tardy should know:

- To get a late note and report directly to class.
- 5 unexcused tardies constitute a missed period.
- Missing 10 or more minutes of a class period = an unexcused absence.

## **Make Up Work Policy**

Students are responsible to make up the information from missed classes within a timely manner. Teachers will assign appropriate work at their discretion. This may or may not be the same as the work assigned in class. Tests and quizzes will need to be made up within seven days.

# Attendance



## Designated Break on the Calendar

Our calendar was created with in town and out of town students in mind. Students must adhere to the stated calendar dates of travel. If an emergency arises and students must be away from school right before or right after the designated break, parents must consult with the school prior to making travel arrangements.

- A parent/guardian must discuss special travel accommodations with the principal prior to planning.
- Leaving without permission before break starts or returning after break ends will be counted as a double absence for each class missed.
- Travel plans inconsistent with our school calendar or leaving when permission has not been granted may result in disenrollment.
- A cheaper plane ticket does not constitute an emergency.

## Prolonged Absences

Permission must be obtained in advance from the principal before any prolonged absence (e.g. family occasion, Cteen, etc.). Teachers can make academic accommodations only for an absence that is AAA in advance:

- Apprised- discussed with principal
- Approved- absence is approved
- Arranged- academic accommodation arranged in advance

Notification of a planned absence does not constitute appraisal, approval, or arrangement. Any display of disrespect or disregard for these policies will prevent students from being accommodated (eg., booking a ticket without coordinating or before approval).

## Tefillah Class

Tefillah is an essential part of the day. It is your chance to connect from within, and of course, attendance matters. Tefilla is graded only on attendance.

# Grading



Grades are a useful measure of academic success, and BHH provides transparency in grading systems so students can follow their progression throughout each semester.

## Monitoring Grades & Digital Platforms

All students are assigned BHH email accounts, and should check this account on a regular basis. Students can use this email account to access Google classroom and reach out to their teachers. Students can access Sycamore to monitor their grades.

## Grading Scale

*Classes are* measured using the letter grade and percent scores as listed below:

A+	A	A-	B+	B	B-	C+	C	C-	F
97-100	93-96	90-92	87-89	83-86	80-82	77-79	73-76	70-72	0-69

## Tests & Homework

Students can expect tests, projects, and/or quizzes in all classes. To ensure student success, BHH teachers use a master calendar to try and prevent more than 2 major items with the same due date. All assignments must be handed into the teacher on the due date. Late assignments incur point deductions.

In the event that a test or major project is missed due to an excused absence, full credit may still be given if teacher/principal approval was granted PRIOR to the missed day, and if the test/project is made up within 7 days. (see attendance)

Students with exemplary attendance, behavior, and responsibility can expect greater flexibility!

## Academic Integrity

Every BHH student is required to commit to absolute academic integrity. Students earn credit for work they have done. Copying answers from peers, cheating, and plagiarizing is never accepted. Direct use of artificial intelligence (AI) to write essays or compile projects will lead to zero credit.

If you have any questions about what academic integrity includes, please ask!

# Grading



## **Grade point average (GPA):**

A student's GPA is the total average grade point of all courses taken during the school year, and this score is reflected in Sycamore. The GPA captures test grades, homework/project grades, as well as attendance. Points are calculated based on the number of credits assigned to each class, and ranks on a scoring system from 0.0 to 4.0. A cumulative GPA is issued upon graduation, reflecting the student's achievements during the four years of high school.

A weighted GPA takes class difficulty into consideration when determining what grade each student receives. It is reported on a scale that ranges from 0.0 to 5.0, instead of the typical 0.0 to 4.0. Additional credit is added to the GPA for AP or honors classes.

## **Honor Roll**

Honor Roll distinction acknowledges students who have achieved academic success in all classes, and who demonstrate exemplary attendance. Honor Roll shows a student's commitment and determination, and higher education institutions see it as dedication to academic integrity. It proves that, even as you juggled extracurriculars and leadership positions, you didn't let your studies slide.

At BHH, placement on the honor roll requires a combined GPA of 3.2 or above in all classes and attendance of 90% or higher. Students can achieve (or lose) honor roll distinction once per semester.

There are three levels of the BHH honor roll:

- Principal's Honors: Students with a GPA between 3.80 or greater
- High Honors: Students with a GPA between 3.50 and 3.79
- Honors: Students with a GPA between 3.20 and 3.49

Occasionally, a student will have earned a GPA of 3.20 or higher and will not be on the Honor Roll. Exceptions may include; any failed classes, earning more than one C grade for any class, violated academic integrity, or lacking in attendance.

# Grading



## **Report Cards & Progress Reports**

Report cards are sent home twice a year (at the end of each semester), and progress reports are sent home mid-semester. Progress notes are not on the report card, but rather serve as a point of check-in to review academic standing, and can serve as a reminder of areas for improvement before the end of the semester. Report cards record the final semester grades, and are permanent records.

## **Graduation Requirements**

To graduate from BHH, students must have a passing grade in every subject throughout the full four years of high school, regardless of GPA. This means students must pass all Judaic and general studies classes. Based on state requirements, students must also pass a civic exam to graduate. No student will receive their diploma if requirements are not completed or recovered by August 15th of their senior year.

## **Dual Enrollment**

Dual enrollment in both high school courses and college courses is offered to eligible 11th and 12th grade students through the University of Wisconsin, Milwaukee (UWM) and also through Milwaukee Area Technical College (MATC). Dual enrollment provides students with college credits prior to graduating high school.

# Code of Conduct



BHH sets high standards for student integrity, and students at BHH are expected to conduct themselves in a manner that represents Jewish values. Students are lovingly guided and supported at every level to meet the expectations of life at BHH.

## Respecting Others

As a BHH student, you are expected to treat each other and all staff with dignity and respect, in the same manner as you would like to be treated. This includes not speaking negatively or condescendingly of other people, cultures, religions, and communities, even in “jest”. Bigotry and racism are antithetical to Torah values. Bullying of any sort is not tolerated in school, outside of school or in the form of cyberbullying (e.g., texting, Instagram, etc.). Bullying will lead to disciplinary actions, which may include termination as a student of BHH.

## Dress Code

Dress for Success!

The BHH boys’ dress code includes the following elements:

- Hard pants only. I.e. pants with a zipper, button and belt loops.
- Shirts with sleeves, collars, and buttons. No words or pictures. Polo shirts are acceptable.
- No T-shirts in class or davening. Bader Hillel High T-shirts are acceptable.
- Closed shoes only
- Clothes must fit properly
- Kippot must be worn throughout the day.
- Tallit katan (tzitzis) must be worn throughout the day
- No ripped or frayed clothes.
- Hooded sweatshirts may be worn. Hoods are not to be worn in class or davening.

Students receive a gentle reminder if attire does not meet dress code requirements.

Appropriate attire is in the office for anyone who may need to borrow something for the school day.

Students may also be asked to retrieve proper attire at their own expense. Consistent disregard for the guidelines will not be tolerated.

## Cell Phones

- Cell phones are turned in upon arrival at school.
- No apple watches, or internet accessible devices are allowed at any time.
- Phones are retrieved at the end of the day only.

# Code of Conduct



## **Kashrus & Food Orders**

- All food that is brought into school must be certified kosher to the BHH standard.
- Food or food packaging from any non-kosher food establishments is not permitted at any time.
- Some students enjoy ordering kosher foods online for delivery during the school day. This is allowed only if online orders are made before school starts and arrive at the beginning of lunchtime.
- No orders may be made during class time or brought into class. Abiding by these guidelines will allow this privilege to continue.

## **Computer Policy**

BHH students are provided a Chromebook to access learning materials and BHH emails. Chromebooks are brought to school every day.

Chromebooks are the property of Bader Hillel High School and will be managed, filtered, and monitored by school staff. Please read the [computer guidelines](#) closely.

## **Textbooks/School Supplies**

- BHH provides the needed textbooks to students.
- Lost or damaged textbooks must be replaced for a fee.
- Students are responsible for returning all used textbooks in reasonable condition.
- Students are encouraged to bring their preferred writing utensils, 2 large (3in) binders and supplies of choice

## **School Property**

BHH expects to maintain safe and sanitary school premises at all times. This is the responsibility of everyone in the school community.

- Students are expected to treat school property with respect and to follow all BHH rules regarding use of school property.
- Please keep your work area respectable and clean for yourself and others.
- Eat ONLY in designated areas. No food in the classrooms.
- In the event that damage is inadvertently caused to school property, please alert school administration immediately so you can make it right.



# Code of Conduct



## Student Responsibilities for Safety

- Students may only enter and exit from the main doors in their building,
- Students may not open the door to visitors.
- Students must stay on the campus at ALL times during school hours, unless specific permission has been granted.

## Breaks and Lunch

- Leaving the building or campus during any break is a privilege.
- Students may only leave with express permission from the admin.
- Lateness or misbehavior during breaks will cause this privilege to be suspended.

## Driving & Riding with Peers

- Students may not use their cars during school hours.
- Keys are to be handed in along with cell phones in the morning.
- Students who hold valid licenses may not transport other students unless there is a signed waiver from a parent of the driver AND of the passenger.

## Weapons

Weapons of any kind are not permitted in school (and in most cases are illegal). This includes knives and pellet guns.

## Illegal Substances

The Torah instructs that we follow the laws of the land when they don't conflict with Torah.

- Underage smoking and drinking, use of tobacco or nicotine products e.g. vaping, e-cigarettes, or any other form of substance use/abuse is illegal, and not allowed for BHH students, regardless of age.
- A student found with any possession of alcohol or any illegal substance is immediately placed on a two-week suspension from school while further action is evaluated.
- BHH reserves the right to request drug or alcohol testing at any time, when administration deems it necessary.
- Engaging in any of the above conduct or refusal to cooperate in testing, may result in termination as a BHH student.

Good citizenship on your part will help us all have a safe and pleasant year. See our GO GREEN! [Citizenship Plan](#) here.

# Extracurricular

Extracurriculars are fun and important enrichment activities that aid personal development outside of the academic arena. Specifically, participation in extracurricular activities cultivates social development, self esteem and resilience. BHH is happy to provide a variety of out of school options for students such as volunteering, sports, shabbatons and school functions. Although it is not mandatory, students are encouraged to participate in school functions whenever possible.

## **Community Service**

Engaging in acts of kindness and Ahavas Yisroel allows students the joy and growth of giving, the satisfaction of doing for others, and the realization of purpose. The specific volunteer opportunities may be unique and different from year to year, but chessed volunteer opportunities for BHH students are always provided!

## **Student-Led School Programs**

Extra curricular programs such as CYT (Chassidishe Yomim Tovim), YTP (Yom Tov Programming), and Achos Hatmimim that promotes personal growth, are led by the students, for the students, and with the help of our dorm counselors. These super fun programs are engaging, uplifting, theme based events that are designed to help integrate the lessons of the Yomim Tovim (holidays) into student's lives. Get ready to be inspired!

## **Shabbatons**

Special shabbatons are a popular way to celebrate Shabbat in the BHH community! These special trips require a signed agreement from students regarding expectations and behavior. One must be able to abide by all school expectations to join. There is a fee for big shabbatons.

# Extacurricular

## **Sports**

Join the basketball team! Be a runner! Or choose from a variety of other activities each semester. Exercise is one way we follow the Torah's mandate to keep healthy. Exercise is a great conduit for successful learning and memory, not to mention the positive overall impact on physical and emotional health.

A sports contract is necessary to be part of any team at BHH, which includes academic expectations, conduct, and attendance requirements. Students must maintain the minimum grade requirements and their behavior must be in good standing to participate in sports games or activities. There is usually a fee to be on a sports team.

## **Permission Slips & Field Trips**

- Field trips, special outings, events, or functions off school campus will require written permission from a parent or guardian.
- Please note that permission slips are only used for field trips that are outside the community perimeter. Parents/guardians sign a single permission slip at the beginning of the school year giving blanket permission for small outings.

# Growing Together



It is not possible to itemize and enumerate every possible scenario and rule. We expect students to respect the letter of the law and the spirit of the law so to speak, and the school will clarify in a respectful manner when necessary.

Please use this handbook with pride. It is the understanding and respect for guidelines and procedures that make the school community vibrant and happy for all students.

At BHH, we embrace the power of YET!

We may not be there YET, but we are headed in the right direction!

.As we ask for each of you to live with a growth mindset, we too strive to model that in our school and practice. In that we spirit, we acknowledge that there is always room to perfect all systems and that we too will grow from mistakes. We will make mistakes, own them, and make new mistakes next time!

Learning best happens when there is a shared appreciation and understanding of the systems and values. As we grow we will make adjustments and changes to build a better community for us all. We respect your voice in the process. It's part of the fun!

Welcome to the journey 5785! We are so glad you are in for the ride!

**Be inspired!**

**Be challenged!**

**Be empowered!**

# Growing Together



Your signature confirms that you have read and understand all school policies, and that you agree to adhere to the high standards and expectations at BHH. In addition to signing below, initial each specific section listed below before returning. If you have any questions about this content prior to signing or initialing, please reach out.

Please complete this form at this [GOOGLE FORM LINK](#)

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(Student's name)

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(Student's signature)

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(Parent's name)

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(Parent's signature)

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Date