

Bader Hillel High School
2021-2022
Student and Parent Handbook



www.HillelHigh.com

Welcome to Bader Hillel High!

It is our pleasure to welcome all parents and students to Bader Hillel High School.

The teachers, staff and administrators at BHH are dedicated to accelerating the achievement of every student in every classroom, every day.

Our efforts are driven by our vision: **For our students to cultivate a real and meaningful relationship with Hashem and His Torah, to ensure Jewish continuity through high quality education and the development of future Jewish community leaders around the world, instilled with pride in their Jewish identity.**

BHH takes tremendous pride in its ever-advancing Judaic and General Studies curriculum and in the support we provide for our students to achieve academic success. Academic success for every student is a result of clear goals, high standards, positive relationships with students, and strong partnerships with parents.

Our school has a dual-curriculum; an engaging, multi-leveled Judaic studies program, and an exceptionally supportive, thorough and high-quality college prep general education. We also put a big emphasis on Tefillah (prayer), developing good Middos (character traits) and acquiring life skills to prepare our students for the real world.

We have established four expectations for our learning community to achieve our dual-curricular goals:

- **Be Responsible**
- **Be Respectful**
- **Be on Time**
- **Be Safe**

Based on these expectations, students will benefit from a positive and safe learning environment.

We are proud to serve the students and families of Bader Hillel High. Please do not hesitate to reach out if you have questions or need assistance.

We look forward to a successful year together.

BHHS Staff

Bader Hillel High Code of Conduct

- **BE RESPONSIBLE**

We will:

- Be accountable for choices and actions and understand the consequences
- Use planning tools to organize time and obligations
- Follow through on commitments
- Come prepared
- Plan to succeed

- **BE RESPECTFUL**

We will:

- Take care of our environment, including personal property and school property
- Treat everyone with dignity and respect
- Use appropriate language
- Be open-minded

- **BE ON TIME**

We will:

- Be considerate of others by being ready and arriving on time
- Take start and end times seriously
- Turn in all assignments on time

- **BE SAFE**

We will:

- Act in a manner that does not endanger self or others
- Resolve conflicts peacefully
- Establish and maintain an environment that is free from harassment, violence, and bullying
- Be aware of surroundings at all times
- Report unsafe situations and conditions

1. Attendance

Attendance is essential to the individual student's academic success and contributes to the school's overall academic environment. Students are required to be in school by 7:50am so that classes will begin punctually. For the purpose of clarification; extra-curricular activities and field trips during school hours are also considered part of the school day. As such, attendance is mandatory. Students must have permission from a staff member to leave the classroom and/or building.

1a. Excused and Unexcused Absences

A student should only be absent if they are physically unfit to attend school or have an urgent personal/family matter.

It is the parent's (whether in town or out of town) responsibility to notify the school of the reason for their child's absence. The school **must be notified** the day before or by 10 am the day of the absence, after which it is considered unexcused.

Absences should be emailed to **attendance@hillelhigh.com**.

1b. Prolonged Absences

Permission must be obtained **in advance** from the principal before any prolonged absence, e.g. a family occasion. No accommodations can be made without **prior** permission or discussion between the parent/ guardian and the principal. Please do not book tickets before receiving permission.

1c. Tardies

A student is considered tardy if they miss the first ten minutes of class. After ten minutes the student is considered absent-unexcused.

Morning Dr. appointments/ late mornings need to be communicated.

There will be regular communication to parents regarding their child's tardies to classes.

Excessive tardies may require a meeting with the principal and parents before returning to school.

1d. Non Hillel High Extra-Curricular

We understand that many of our students are members of NCSY, C-Teen and other youth groups. Some of these programs may conflict with the school calendar. Permission must be granted before the event if it requires missing school days.

2. Attendance Accountability Policy

Daily Attendance

BHH students are allowed 10 absences.

These 10 absences are combined of both excused and unexcused absences.

There will be regular communication with parents regarding their child's absences.

Once 10 absences are incurred student's may need to meet with principal and parents before returning to school.

How would a student incur an absence?

- Not coming to school (with or without a parent calling it in) = 1 absence
- Coming to school after official attendance at 10 AM = 1 absence

Coming Late to School / Leaving Early

If you come late to school (appt etc):

1. Report directly to the office / principal and follow all check in procedures
2. Hand in your cell phone
3. Head straight to class, without lingering in the halls etc

-> You may not walk in late to school and head straight into your class without checking into the office first.

If you are leaving early you must:

- Have written permission from a parent (if you are driving yourself)
- Have your parent/ guardian sign the Sign Out Form. (in-towners)
- Have the onsite staff member sign the Sign Out Form. (out of towners)
- Bring doctor's note (if applicable) upon your return to school

Extended Absences

- Any planned extended absences (medical or family occasions) **must** be communicated- in a timely manner- to the principal directly for permission to be obtained.
- No school work accommodations can be made without prior discussion between the parent/guardian and the principal.
- Failure to communicate a prolonged absence in advance may result in disenrollment.

Designated Break on the Calendar

- Students **must** adhere to the stated calendar dates of travel.
- If an emergency arises and students must be away right before or right after the designated break, parents must consult with the school **prior** to making travel arrangements.
- A cheaper ticket does not constitute an emergency.
- Leaving before break starts or returning after break ends will be counted as a double absence- for each day or classes missed. Discuss special accommodations **prior** to planning.

- Lack of communicating earlier or later travel dates or leaving when permission has not been granted may result in disenrollment.

Make Up Work Policy

If you are absent, you are responsible to make up the work from missed classes, in a timely manner. This may include lecture notes, quizzes or other work.

Tests and quizzes will need to be made up during study hall within seven days. Make up tests/ quizzes will start with an already deducted amount of points- as determined by the teacher.

Students with exemplary attendance, behavior and responsibility can expect greater flexibility .

3. Tefillah Class

Tefillah is an essential part of the day and as such students are expected to attend and participate daily. Tefilla is graded on attendance and participation.

4. Dress Code

Girls: Shirts must cover the elbow and no excessively low cut tops. The stomach must be covered even when hands are lifted. Skirts should be below the knee while standing or sitting, including during boot season. No inappropriate designs on clothing. No slippers or pajamas.

Boys: Kippot must be worn throughout the day. Dignified and conservative clothing. T-shirts must have sleeves. No controversial slogans or images inconsistent with Jewish values. No ripped clothes. No slippers.

Students may be asked to retrieve proper attire at their own expense. Any student continually not conforming to these regulations may be warned and undergo disciplinary measures.

5. Class Policies

5a. Report Cards

Report cards are sent home twice a year. Sycamore Educational Platform is where grades are recorded. Parents and students may login to see progress. Login information is provided at the start of the school year.

Progress reports are sent home mid-semesters.

5b. Grading

All classes will be graded using the scale below

Grade	%
A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
F	0-70

*Grades are determined by the following: 20% participation, projects and tests, quizzes, and other forms of assessments.

5c. Tests

There are periodic tests, projects or quizzes in all studies.

Missed tests must be made up during study hall within 7 days. One cannot earn full credit for a make-up test unless there is **prior** approval. After that opportunity, the test cannot be made up. Special situations and accommodation requests (such as a family Simcha or medical needs) **must** be discussed in advance.

Students with exemplary attendance, behavior, and responsibility can expect greater flexibility.

5d. Homework Policy/Class Assignments

All homework assignments, projects, and essays must be handed into the teacher on the day they are due. Late assignments will incur a point deduction.

5e. Prepared for Class

All students should come to class with all the necessary materials. Chromebooks must be charged and ready to use at the beginning of class. Headphones, AirPods, etc are only allowed when instructed by the teacher.

5f. Computer Policy

During school hours students use Chromebooks issued by BHH to access their email accounts and learning materials. The Chromebooks are the property of Bader Hillel High School and will be managed, filtered, and monitored by school staff.

6. Campus/Safety

The students of Bader Hillel High must stay on their respective campuses at all times. Students must have permission from the staff in order to leave the classroom and/or the building. Students should enter and exit from only the main doors in their building. Students may not open the door to visitors.

6a. Weapons

Weapons of any kind are not permitted in school (and in most cases are illegal). This includes knives and pellet guns.

7. Academic Honesty

All students are required to follow the academic honesty policy. Material that is plagiarised and may lead to disciplinary action. Repeated offenses may lead to expulsion from Bader Hillel High.

8. Cell Phone Policy

No cell phones or internet accessible devices are allowed at any time throughout the school day. Phones are to be given into the office upon arrival at school and are retrieved at the end of the day only. The school phone is available in case of urgent matters.

If parents need to reach their child they may call the principal's cell phone or office phone.

Girls Campus: 414-316-4830 (office)

Boys Campus: 414-236-5780 (office)

9. Driving

Students who hold valid licenses may not transport other students unless there is written permission from a parent of the driver AND of the passenger. Students may not use their cars during school hours.

10. Respecting Others

Students of BHH are expected to treat each other and all staff with dignity and respect, in the same manner as they would like to be treated. This includes not speaking ill, negatively or condescendingly of other cultures, religions, and communities, even in "jest". Bigotry and racism are antithetical to Torah values.

Bullying of any sort is not tolerated either in school, outside of school or in the form of cyber-bullying (e.g., texting, Instagram, etc.). Bullying will lead to disciplinary actions up to and including termination as a BHH student.

11. Breaks and Lunch

Leaving the building or campus - with permission - during any break is a privilege; any lateness or misbehavior during breaks will cause this privilege to be suspended or revoked. In addition, students with habitual tardiness or absences after lunch may not be allowed this privilege.

11a. Food

All food that is brought into school must be certified kosher to the standard of Bader Hillel High. Food or food packaging from any non-kosher food establishments is not permitted at any time. Any online orders must arrive at the beginning of lunchtime. No orders may be brought to class.

Food should only be eaten in designated areas.

Students will be assigned weeks to the lunch cleanup rosters. It is the student's job to take responsibility for their weeks without being reminded.

12. Clean-Up Policy

Cleanliness is next to G-dliness. As such, it is the student's responsibility at the end of each day, before dismissal, to ensure their personal work areas, classrooms, and/or public work area is clear of any excess books, notebooks, papers, supplies, computers, garbage such as food containers, wrappers, etc. or any other unnecessary objects. Students are responsible to keep all work areas clean throughout the day. No food is allowed in the classrooms.

13. Extra-curricular

Extra-curricular activities such as basketball, trips, Shabbaton, etc. are extra.

One may not participate if one is absent or late on the day of a game, trip, or Shabbaton.

Students must maintain the minimum grade requirements and their behavior must be in good standing in order to participate in sports games or activities.

14. Illegal Substances

The Torah instructs that we follow the laws of the land when they don't conflict with Torah. Underage smoking and drinking, use of tobacco or nicotine products e.g. vaping, e-cigarettes, or any other form of substance use/abuse is illegal, and not allowed at BHH.

For students that are 18 or older it is the policy of BHH that these things continue to be avoided, just as with younger students.

BHH reserves the right to request drug or alcohol testing when it deems necessary.

Engaging in any of the above conduct or refusal to cooperate in testing, may result in termination as a BHH student.

15. Graduation Requirements

To graduate from Bader Hillel High School, students must have a passing grade in every subject throughout high school. This includes Judaic and General Studies. Students must pass a Civic Exam per the state's requirement.

No student will receive their diploma if requirements are not completed or recovered by August 15th of their senior year.

Make a commitment.

Please complete this form and return it/ email it to your principal.
Initialize each section before returning. Your initials indicate you have read,
understood, and agreed to every section of the handbook. Reach out with any
questions.

(student's name)

(student's signature)

(parent's name)

(parent's signature)

Date

Sections	Student Initials	Parent Initials
1. Attendance	_____	_____
2. Attendance Accountability Policy	_____	_____
3. Tefillah Class	_____	_____
4. Dress Code	_____	_____
5. Class Policies	_____	_____
6. Campus / Safety	_____	_____
7. Academic Honesty	_____	_____
8. Cell Phone Policy	_____	_____
9. Driving	_____	_____
10. Respecting Others	_____	_____
11. Breaks and Lunch	_____	_____
12. Clean Up Policy	_____	_____
13. Extra-curricular	_____	_____
14. Illegal Substance	_____	_____
15. Graduation Requirements	_____	_____

Useful Information

Girls School Address

6791 N. Green Bay Ave
Glendale, WI 53209

Boys School Address

2315 W. Good Hope Rd
Glendale, WI 53209

Important Numbers

Mrs. Friedman: 651-387-2064
Rabbi Friedman: 651-387-2066



HILLEL

THE BADER HILLEL HIGH SCHOOL